

Part V: The Impact Report of the Quality Enhancement Plan
*(Applicable to institutions that were previously reviewed
under the Principles of Accreditation)*

Directions: Please include Part V with Parts I, II, and III on the same electronic device or with the same print document. It should not be combined with Part IV. Entitle it "QEP Impact Report."

Definition: The QEP Impact Report, submitted five years prior to the institution's next decennial review, is a report demonstrating the extent to which the QEP has affected outcomes related to student learning. It is part of the institution's Fifth-Year Interim Report.

Audience: The QEP Impact Report is reviewed by the Committee on Fifth-Year Interim Reports.

Elements: The following elements should be addressed in the narrative:

- (1) the title and a brief description of the institution's Quality Enhancement Plan as initially presented;
- (2) a succinct list of the initial goals and intended outcomes of the QEP;
- (3) a discussion of changes made to the QEP and the reasons for making those changes; and
- (4) a description of the QEP's direct impact on student learning including the achievement of goals and outcomes as outlined in item two above, and unanticipated outcomes of the QEP, if any.

The report should not exceed ten pages, including narrative and appendices. (Electronic links to appendices pages are included within the ten page limit.)

PROCESS FOR THE REVIEW OF THE QEP IMPACT REPORT

What the institution is requested to address in its QEP Impact Report

Institutions submitting a QEP Impact Report were asked to address the following elements in their narrative.

- (1) the title and a brief description of the institution's Quality Enhancement Plan as initially presented;
- (2) a succinct list of the initial goals and intended outcomes of the QEP;
- (3) a discussion of significant changes made to the QEP and the reasons for making those changes; and
- (4) a description of the QEP's direct impact on student learning including the achievement of goals and outcomes as outlined in item two above, and unanticipated outcomes of the QEP, if any.

Review Procedure by the Committee on Fifth-Year Interim Reports

The Committee on Fifth-Year Interim Reports reviews the QEP Impact Report. The Committee is composed of experienced Commission evaluators who have usually served on an off-site review committee. The Committee does not recommend action on the accreditation status of an institution, including the imposition of sanctions; rather, if the Committee finds an institution out of compliance, it may refer the institution to the Board of Trustees for action.

Options for the Fifth-Year Interim Report Committee

Accept with comment:

The institution adequately documented the implementation of its Plan regardless of the changes needed throughout its delivery, provided adequate documentation of the assessment of the QEP's impact on student learning, and demonstrated sustained support for the project.

No additional report required.

The Committee may also indicate whether it finds that an institution's QEP was particularly strong in areas such as its significance and impact on student learning; the outstanding support of the institution's administrative leadership, faculty, and students throughout its implementation; or any other elements of excellence.

Refer to C & R for review

The institution did not document the implementation of its Plan, the assessment of the QEP's impact on student learning, and the sustained support for the project.

Institution is requested to provide an additional report in 12 months that documents progress in modifying and implementing its QEP. This report will be forwarded to C & R who can either monitor the institution through additional reports or may take other action.